



- 1. Fill out registration packet completely. Provide insurance information/ proof of income. The nurse will send over completed packet.**
  
- 2. Contact nurse who will then contact the Navigator to get your student scheduled for medical and/or dental or you may contact PHS directly to schedule.**
  
- 3. Once scheduled, Navigator will call or send a text to parent confirming appointment date and location.**
  
- 4. If you need to talk to the Navigator or have any questions about the form or completing it, call 513-454-1111 ext. 5160.**

**This goes to the Navigators voicemail which is checked periodically throughout the day.**

**We cannot wait to serve you and your family's needs this school year!**