

# **Middletown High School Class of 2019**



## **Senior Guide for Parents**

Dear Parents,

Each spring the thoughts of eager seniors and their proud parents turn excitedly to graduation. In this state of enthusiasm, many last minute details can be forgotten or simply overlooked.

This booklet has been designed to provide information and answers to the questions most commonly asked by seniors and their parents. Please review this material carefully and use it as a reference during your planning this spring.

**Candidates for graduation must complete all academic requirements and meet one of the three testing requirement options as defined by the Ohio Department of Education in order to participate in the commencement ceremony on June 4, 2019.** We will make every effort to keep you informed of your senior's academic progress. In turn, we ask you to make every effort to be informed and to help ensure that your senior successfully completes all academic requirements.

I hope you find this booklet helpful as you plan for what is certain to be a busy time for you and your family. As always, please feel free to contact the high school (513-420-4500) if you have any questions. We are eager to make this an enjoyable and memorable experience for everyone.

Sincerely,

Carmela Cotter  
Principal

### **COMMENCEMENT INFORMATION**

1. Commencement will be held on Tuesday, June 4, 2019 at Barnitz Stadium
2. Commencement will begin promptly at 7:00 pm.
3. Graduates must arrive at Barnitz Stadium no later than 6:00 p.m. with their cap and gown (students must have the approved cap and gown from Graduate Services to participate in graduation). Upon arrival students will report directly to the Field House.
4. Information about line-up, seating order, etc. will be given to graduates at their mandatory practice on Friday, May 31<sup>st</sup> at 9:00 a.m. at the Wade E. Miller Arena
5. Parents, please, - Graduates only are allowed in the assigned areas prior to and after commencement.

## GRADUATION REQUIREMENTS

All seniors and early graduates **must** have completed all academic and other requirements within the stated timelines including, but not limited to, the Ohio End of Course Tests, credit recovery classes, CCP, and any correspondence courses in order to participate in the Middletown High School Commencement.

A student who fails a second semester class that is needed to fulfill a graduation requirement will not be permitted to participate in commencement, even if the credit can be made up in summer school. Commencement is reserved only for students who have successfully completed all coursework and testing requirements

### **Class of 2019 Credit Requirements 21 Total Credits**

English.....	4 credits
Mathematics (to include Algebra II).....	4 credits
Science (1 credit Physical & 1 credit Biology).....	3 credits
Social Studies (1 credit Am History & .5 credit Am Gov't).....	3 credits
Health.....0.5 credit	Physical Education.....0.5 credit
Economics or Career Search (financial component).....	0.5 credit
Fine Arts (Art or Music or attend Technical School).....	1 credit
Technology Course (or attend Technical School).....	0.5 credit
Additional Core Courses or Electives.....	4 credits

### **Additional Requirements**

Any senior having fees to pay, books to return, or any other obligation, must have them cleared before diplomas are released as well as transcripts sent to colleges, military or employers.

**Seniors wishing to participate in commencement must attend rehearsal in its entirety.**

## COMMENCEMENT REHEARSAL

**Friday, May 31 – 9:00 am at Wade E. Miller Arena at MHS**

Seniors wishing to participate in commencement on June 4th **must attend and participate in rehearsal on Friday, May 31st**. Rehearsal lasts approximately 2 hours. Seniors who do not attend commencement rehearsal **in its entirety** on May 31st are not permitted to participate in commencement on Tuesday, June 4th. Only absences from rehearsal that are validated by a physician's statement indicating the student to be physically unable to participate in rehearsal will be deemed excused.

***\*Mark this date on your calendar. Everyone must attend the entire rehearsal.***

## IMPORTANT DATES

*Cap & Gown Meeting* ----- *Wednesday, January 9, 2019*  
8:40 am

*Cap & Gown Ordering* ----- *Thursday & Friday, January 24 & 25, 2019*  
10:30 a.m. – 12:30 p.m.

*Senior picture due date\*\** ----- *Friday, January 18, 2019*

*Prom* ----- *Saturday, May 4, 2019*

*Senior Awards Program* ----- *Wednesday, May 15, 2019*  
1:00 p.m.

*Cap & Gown Delivery* ----- *Thursday, May 2, 2019*

*Senior last day of school* ----- *Friday, May 31, 2019*

*Commencement Rehearsal* ----- *Friday, May 31, 2019*  
9:00 a.m., Wade E. Miller Arena - MHS

*Commencement* ----- *Tuesday, June 4, 2019* (Rain date Wed., June 5<sup>th</sup>)  
7:00 pm, Barnitz Stadium

**Graduates must be at Barnitz Stadium Field House by 6:00 p.m.**

**\*\* Please supply this information to your photographer. All photos MUST be submitted electronically through our email account: [middletownyearbook@gmail.com](mailto:middletownyearbook@gmail.com) Put the student name in the subject line and in the body of the email. Please make sure the information is spelled correctly. Contact Juley Lawson, Yearbook Advisor, with any questions. [jlawson@middletowncityschools.com](mailto:jlawson@middletowncityschools.com)**

## COMMENCEMENT CEREMONY

The Middletown High School commencement will be conducted with dignity and respect. Graduates, parents, and guests are reminded that commencement is a formal ceremony, not a celebration.

Participation in commencement is optional. Graduates wishing to participate in the ceremony must adhere to the following guidelines:

1. All graduates will wear purple caps and gowns. All caps and gowns must be ordered through Graduate Services in order to participate in the graduation ceremony. Website: [www.graduateserviceinc.com](http://www.graduateserviceinc.com)
2. Graduates will be seated in alphabetical order with their MAP teacher.
3. A photograph will be taken of each graduate as he/she receives a diploma by a professional photographer from Lifetouch Photography. Lifetouch will have portraits available online at [Events.Lifetouch.com](http://Events.Lifetouch.com) approximately ten days after the ceremony. Celebrate your achievement with these professional portraits. [www.events.lifetouch.com](http://www.events.lifetouch.com)

## **IMPORTANT GRADUATION INFORMATION**

1. Seniors are measured for caps and gowns in January of their senior year. All graduates will wear purple gowns. Students who miss the ordering day need to directly contact **Graduate Services, at (513) 272-5890**. Caps and gowns will be distributed in the spring during school. Please listen for announcements as to when your senior can pick them up. Any questions dealing with caps and gowns **must** be directed to Graduate Services. Website: [www.graduateserviceinc.com](http://www.graduateserviceinc.com)
2. Diplomas will not be issued during the ceremony, only the empty diploma cover. Diplomas will be distributed immediately after the ceremony in Field House. They will also be available to be picked up in the Guidance Office the day following the ceremony for those not attending the ceremony. **All student school fees must be paid in full and books/equipment returned in the main office by the day prior to graduation in order to receive your diploma that night.**
3. Only honor cords and medallions may be worn on or around graduation attire. The gown may not be altered in any way; the cap can be altered for fitting purposes only.
4. Graduates may not bring purses, cell phones, or any other items to carry during the ceremony.
5. Family members and friends in the audience please have all cell phones on vibrate during the ceremony.

### **Miscellaneous**

1. **Any senior who disrupts - or contributes in any way to the disruption of - the normal operation during the final days of the school year, will be subject to disciplinary action including, but not limited to, being denied participation in commencement on June 4th. Any graduate participating in or contributing to inappropriate behavior during the commencement ceremony will be removed from the Graduation Ceremony by the administration.**
2. Any graduate choosing **not to participate** in commencement should let his/her counselor know by May 1st, so the seating arrangements for commencement can be finalized. Diplomas for students not attending commencement may be picked up in the high school Guidance Office beginning Wednesday, June 5th, at 11 a.m. Diplomas will not be mailed.

## **SENIOR AWARDS PROGRAM**

The Senior Awards Program will be held in the Middletown High School Auditorium. This program is designed to recognize and honor graduating seniors for their accomplishments. Students will be recognized for various accomplishments and will be awarded local, regional and national scholarships. Recipients included in this ceremony will be sent an invitation through their MAP advisor and in the US mail.

Parents and friends are invited and encouraged to attend.

Seniors should check with their counselor **at least 10 days prior** to the program to make sure that the school is aware of respective scholarships, awards, etc. that have been earned so the student can be appropriately recognized. Some scholarships will be announced for the first time on this evening.

## **2019 PROM**

- Who:** Seniors and juniors, guests (sophomores through **under** the age of 21) with administrative approval only
- What:** Buffet Dinner and Formal Dance
- Where:** Camp Chautauqua Conference Center  
9985 Camp Trail  
Miamisburg, Ohio 45342
- When:** Saturday, May 4, 2019
- Time:** 8:00 pm – 12:00 am
- Theme:** A mask Affair
- Colors:** Purple, Lavender and Silver
- Ticket cost:** \$45.00 includes buffet dinner
- Purchase Tickets:** *Cash only* – Tuesday April 30<sup>th</sup> & Thursday May 2<sup>nd</sup> 6:45 am – 7:05 am  
April 29<sup>th</sup> – May 3<sup>rd</sup> during lunch outside of the cafeteria

## **AFTER PROM**

**Students may attend this only if they choose but must purchase a ticket**

- Where:** TBD
- Time:**
- Cost:**